



City of Fort Atkinson  
City Manager's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING  
IN PERSON AND VIA ZOOM  
TUESDAY, FEBRUARY 20, 2024 – 7:00 PM  
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403  
Passcode: 53538

Dial by Location  
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

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**AGENDA**

- 1. Call meeting to order**
- 2. Roll call**
- 3. Public Hearings**
- 4. Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
- 5. Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
  - a. Review and possible action relating to the **minutes of the February 6, 2024 License**

**Committee meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the February 6, 2024 Fort Atkinson City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the February 13, 2024 regular Fort Atkinson Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to **building, plumbing, and electrical permit report for January 2024** (Draeger, Building Inspector/Zoning Administrator)
- e. Review and possible action relating to the City Clerk-issued **License and Permit Report for January 2024** (Ebbert, Clerk/Treasurer/Finance Director)
- f. Review and possible action relating to **City Sewer, Water, and Stormwater Utility Financial Statements** as of January 31, 2024 (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and Possible action on a **Special Event: Wings & Wheels Fly-In Breakfast, Sunday**, May 19, 2024, 6 a.m.-2 p.m. at Fort Atkinson Municipal Airport (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action on a **Special Event: American Legion Memorial Day Parade** on Monday, May 27, 2024 from 10:30 a.m. to 12 p.m. starting at American Legion and ending at Evergreen Cemetery (Ebbert, Clerk/Treasurer/Finance Director)
- i. Review and possible action on a **Special Event: Baseball Fest**, Thursday, June 13-Sunday, June 16, 2024, various times at Jones Park (Ebbert, Clerk/Treasurer/Finance Director)
- j. Review and Possible action on a **Special Event: Duck Race & Day for Kids**, Saturday, August 10, 2024, 9 a.m.-2 p.m. at Lorman Bicentennial Park (Ebbert, Clerk/Treasurer/Finance Director)
- k. Review and possible action relating to **Renewal Alcohol Beverage License Application** for Fort Atkinson Generals Baseball Team, Class “B” Fermented Malt Beverage (Ebbert, Clerk/Treasurer/Finance Director)
- l. Review and possible action relating to **Renewal Alcohol Beverage License Application** for Fort Atkinson Lions Club, Class “B” Fermented Malt Beverage (Ebbert, Clerk/Treasurer/Finance Director)

## **6. Petitions, Requests, and Communications**

- a. Review and possible action relating to a proclamation recognizing **February 18-24, 2024 as Engineer’s Week** in the City of Fort Atkinson (Houseman, City Manager)
- b. Review and possible action relating to a proclamation recognizing **February 8, 2024 as Monarch Pledge Day** in the City of Fort Atkinson (Houseman, City Manager)

## **7. Resolutions and Ordinances**

## 8. Reports of Officers, Boards, and Committees

- a. City Manager's Report (Houseman, City Manager)

## 9. Unfinished Business

## 10. New Business

- a. Review and possible action relating to an **engagement letter with Baker Tilly US, LLP to file an Independent Attestation Report** with the Wisconsin Department of Transportation for the City's 2016 Transportation Economic Assistance (TEA) Grant (Houseman, City Manager)
- b. Review and possible action relating to **Alcohol Beverage License Agent Change Handyspot 105, LLC 303 S. Main Street** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the replacement of **two portions of the municipal roof and tuck pointing** (Draeger, Building/Zoning Administrator)
- d. Review and possible action on a **State Municipal Agreement for Carbon Reduction Grant** (Selle, Director of Public Works)
- e. Review and possible action on the **Design Contract for S Main St pedestrian path and road improvements** (Selle, Director of Public Works)

## 11. Claims, Appropriations and Contract Payments

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

## 12. Miscellaneous

- a. The City Council may consider a motion to convene in closed session pursuant to State Stat. §19.85(1)(c) to consider employment, promotion, compensation, or **performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility** [annual performance review of the City Manager]

## 13. Adjournment

*Date Posted: February 16, 2024*

*CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce*

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